



*Planning Commission Work Meeting Minutes*  
*Thursday, January 2, 2014*  
*City Council Chambers*  
*220 East Morris Avenue*  
*Time 6:20 p.m.*

**Commission Members Present:** Rachael Lauritzen - Presiding  
Portia Mila  
Holly Carson  
Steven Cornell  
Jeremy Carter  
Conrad Campos

**Commission Members Excused:** John Anderson  
Brandon Dalton  
Lynda Brown

**Staff Members Present:** Frank Lilly  
Kristen Clifford  
Paul Roberts

**Work Meeting**

**Discussion of the Implementing Centers Toolkit -**  
Presented by Richard Brockmyer, Utah Transit Authority

Mr. Brockmyer reviewed various elements within the toolkit: Community Development Guidebook, Market Analysis, Demonstration Site Analysis. The toolkit helps to identify barriers to development and create strategies to overcome them. A market analysis was conducted for various sites, including the Meadowbrook area in South Salt Lake City. The toolkit is accessible on [envisionutah.org/wasatch-choice-2040](http://envisionutah.org/wasatch-choice-2040).

Commissioner Lauritzen asked if there was an Executive Summary that could be given to the public for basic information.

Mr. Brockmyer answered that there is not an Executive Summary, but suggested that people be directed directly to the web site.

## **Review of Planning Commission Bylaws**

Mr. Lilly reviewed the Bylaws as they are written currently. He explained that the bylaws may need some minor changes to bring them up to date with current procedure and that staff would bring those forward in future meetings.

*Planning Commission Public Meeting Minutes*

*Thursday, January 2, 2014*

*City Council Chambers*

*220 East Morris Avenue*

*Time: 7:00 p.m.*

**Commission Members Present:** Rachael Lauritzen - Presiding  
Portia Mila  
Holly Carson  
Steven Cornell  
Jeremy Carter  
Conrad Campos

**Commission Members Excused:** John Anderson  
Brandon Dalton  
Lynda Brown

**Staff Members Present:** Frank Lilly  
Kristen Clifford  
Paul Roberts

**Moment of Reflection:**

**Pledge of Allegiance:** Portia Mila

**Approve Agenda:**

Commissioner Campos Move to approve the agenda

Commissioner Carter Second the motion

Vote: Unanimous

**Continuing Business**

None at this time

**Commission Business**

**Election of 2014 Planning Commission Chair**

Steven Cornell was elected chair by way of coin toss, after a tied vote.

**Approval of the December 5, 2013 Planning Commission Meeting Minutes**

**Motion to approve with one change**  
**Second**  
**Vote**

**Commissioner Campos**  
**Commissioner Mila**  
**Unanimous**

**Motion to Adjourn**  
**Second**  
**Vote**

**Commissioner Carson**  
**Commissioner Carter**  
**Unanimous**

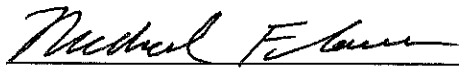
**Meeting Adjourned**

**7:10 PM**



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**For Planning Commission**



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**Michael Florence**  
**Community Development Director**