

CITY OF SOUTH SALT LAKE
CITY COUNCIL WORK MEETING

COUNCIL MEETING

Wednesday May 17, 2017
5:30 p.m.

CITY OFFICES

220 East Morris Avenue #200
South Salt Lake, Utah 84115

PRESIDING
CONDUCTING

Council Chair Ben Pender
Council Chair Ben Pender

COUNCIL MEMBERS PRESENT:

Sharla Beverly, Mark Kindred, Johnny McConnell, Portia Mila
Ben Pender, Kevin Rapp and Shane Siwik

STAFF PRESENT:

Mayor Cherie Wood
Hannah Vickery, Assistant City Attorney
Kyle Kershaw, Finance Director
Crystal Makin, Finance
Scott Turnblom, Information Technology Director
Dennis Pay, Engineer
Aaron Wiet, Recreation Director
Mike Florence, Community and Economic Development Director
Corby Talbot, Wastewater Manager
Jason Taylor, Water Department Manager
Dave Alexander, Streets Department Manager
Mont Roosendaal, Public Assets Director
Kari Cutler, Promise South Salt Lake Director
Sharen Hauri, Urban Design Director
Craig Burton, City Recorder
Ariel Andrus, Deputy City Recorder

Matters for Discussion

1. Budget Discussion.

a. Information Technology.

Information Technology Director, Scott Turnblom advised the Council that technology annual maintenance agreements between various vendors the City uses have gone up this year and will continue to go up from year to year. He went over an update on information on the Village App and reasons why he thinks the City should not use that product at this time. He added that Microsoft office will need to be updated and the cost of that is significant. He said he would also like the Council to consider getting new iPads. He said the iPads the Council has currently are out of date.

Council Member Kindred arrived at 5:40 p.m.

- b. **Sewer.** Finance Director, Kyle Kershaw advised the Council there is a one-time sewer impact fee for new connections regarding the sewer system. He said there is a bump on salary wages due to the raises the Mayor is recommending and there was also some reorganizing within the sewer department.

Corby Talbot, Wastewater Manager said there was a policy change within the sewer department where on-call time was paid differently which increased the overtime pay within his department.

- c. **Water.** Water Department Manager, Jason Taylor advised the Council fuel prices have gone up in his department because more of his staff is driving single trucks instead of in crews. He said the water department could use another staff member because he no longer gets help from the parks department with material hauling and other duties.

Council Chair Pender asked if there was just one company that did the custodian work and other facility maintenance for the City.

Mr. Kershaw said the parks department took care of most of the facilities. He said at City Hall a contractor comes in to do the maintenance.

Council Chair Pender wondered if at some point it would make sense to hire a couple of employees to manage the facilities.

Public Assets Director, Mont Roosendaal said he could look into the cost of having employees maintain the facilities.

- d. **Streets and Highways.** Council Member McConnell said he would like to see more signs around the City that say “welcome to South Salt Lake”.

Mr. Kershaw said there is money in the capital fund for gateway signage and this would also cover the cost of signs around the City as well.

City Engineer, Dennis Pay said there is a possibility that the crossing on 4th East will be completed this year. He also added that they are working on curb, gutter and sidewalk on Penny Avenue and Blair Circle.

Council Member Siwik asked why there was such a large jump in Class C funds compared to last year.

Mr. Kershaw said it was for the project on Sunset Avenue, 3300 South sidewalk and Main Street overlay and drainage are the biggest Class C projects.

Street Department Manager, Dave Alexander advised the Council that the City is

going to purchase a dump truck and a bobtail roll off truck with Class C funds. He said a lot of the road projects did not get done last year because the roads were not prepared in time so those funds will carry over into this year's budget.

Council Member Beverly left the meeting at 6:35 p.m.

- e. **Community Events.** Recreation Director, Aaron Wiet said there is \$5,000 budgeted for the outdoor movie night in South Salt Lake. He said there is still discussion going on about where that budget will get them as far as purchasing equipment versus renting. He said they would have to buy the equipment used for that amount of money if they want to go that route.

Council Chair Pender asked if Mr. Wiet could get some costs of licensing for the movies and equipment in the next thirty days.

Mr. Wiet said renting the equipment is going to be the least expensive route and he will also need to figure out staffing for the movie nights. He also advised the Council that his department is still discussing where to hold the movie nights.

Council Member Rapp suggested renting the equipment this year to see what kind of a turn out the movie nights get and if it is successful then the City can look into purchasing equipment.

Council Member Mila arrived at 7:07 p.m.

- f. **Recreation.** Mr. Wiet said there is programing for the seniors of South Salt Lake and recreation provides a driver to pick up those seniors.

Council Chair Pender asked if there was more the City could be doing for the seniors in South Salt Lake.

Mayor Wood said she could look into what more the City could be doing for the seniors.

Mr. Wiet said that the seniors have been interested in the hiking program ran by the City as well as pickle ball. He said most programs for the seniors are run by the County.

Council Member Siwik asked if the Council could get a copy of the breakdown of the budget for the Arts Council.

- g. **Housing.** Mike Florence, Community and Economic Development Director said that the Housing fund mostly funds the community connection program with things like street beautifications and housing improvements.
- h. **Building and Planning.** Mr. Florence said he is fully staffed with building inspectors currently. He said that he does have one inspector that is retiring later

this year and will have to hire one again later.

- i. **Parks.** Sharen Hauri, Urban Design Director advised the Council that they need a total \$375,000 to build a restroom at Central Park and she is currently short some funds.

Council Member Kindred said he was in favor of going forward with the restroom project.

Council Member Beverly returned to the meeting at 8:06 p.m.

- j. **Capital Improvements.** Mr. Pay advised the Council that there is a cost estimate of about \$224,000 for the Baird and Helm project.

Council Member Mila does not think that the City should spend this amount of money on something that is functioning properly.

Ms. Hauri commented that if the City is going to spend money on this project there also needs to be a plan in place on how it is maintained. She said these projects cost money to maintain.

Council Chair Pender wonders if there is a way the City can beautify this area without spending the large amount of money.

Ms. Hauri suggested that the City do this project a section at a time to see what the cost will be and to see if the City will be able to maintain the area.

Council Chair Pender suggested the Council and staff think of more ideas for this project and they will discuss this item again at a later date.

Council Member McConnell asked where the Fitt's Park project was and if any money was included in the budget for that.

Mr. Kershaw said right now they are working on figuring out how to connect the east side of the park to the west side of the park with a bridge. He said if the money that it is budgeted for parks is not used for Fitt's Park it can be used for another park project as well.

Council Chair Pender asked if the City could hire staff to do snow maintenance and landscaping for the properties that are currently contracted out.

Mr. Roosendaal he could compare the costs and see if that is something that could be done.

The Council took a break at 8:25 p.m.

The Council resumed the meeting at 8:40 p.m.

- k. **Promise South Salt Lake.** Promise South Salt Lake Director, Kari Cutler went over where the costs from Social Marketing Consultants come from.

Council Member Kindred asked if he could get a more detailed report showing where each line item is paid to for Social Marketing Consultants.

Ms. Cutler advised the Council that she works for Promise in addition to the other grant writing that she does for the City for departments such as the police department.

Council Member Kindred asked if the City would have to keep hiring Social Marketing Consultants if a new Mayor was elected. He wonders if someone else could run Promise if Ms. Cutler was no longer involved.

Ms. Cutler said they are waiting to hear back on a grant that would give the City extra funds over many years and she has hopes that would help hire a Promise director and she would just write grants for the City.

- l. **Engineering.** Council Chair Pender asked if there is money in the budget to hire another engineer.

Mr. Pay said no. He said in the engineering department there are two inspectors and himself.

Council Member Siwik asked if the City hired another engineer if that would save money with hiring an outside firm for certain projects.

Mr. Pay said he doesn't think it would save the City money. He thinks another engineer would help with the smaller projects but bigger projects would still need to be sent to an outside firm.

- m. **Fire.** This item was moved to a future work meeting.

- n. **Ambulance.** This item was moved to a future work meeting

- o. **Solid Waste.** Mr. Kershaw advised the Council that he is currently working on writing an RFQ for solid waste because the contract with the current carrier expires on June 30th. He said the homeless shelter delayed this process. He said the current vender is willing to go month to month. He also added that the City is purchasing a new truck for unloading the City dumpsters to make it easier to deliver.

Mr. Roosendaal said the truck that is in the budget to purchase would be a multi-purpose truck and it would work better than the trailer the City currently uses for the dumpster delivery.

- p. **City Hall.** Mr. Kershaw said there is money in the budget to replace the roof on City Hall as well as replacing the HVAC system. He advised the Council there is an outside building manager because there are tenants in City Hall and there is also an outside janitorial company as well.
- q. **Columbus Center.** Mr. Roosendaal advised the Council that the City should commit to maintaining the terra cotta roof on the Columbus Center every year at a cost of \$10,000.
- r. **Public Assets.** Council Chair Pender asked about staffing for Public Assets.

Mr. Roosendaal gave the Council an update for all the staffing for parks, fleet, and administration for public assets.

Council Chair Pender asked if there were enough police cars for every officer.

Mr. Roosendaal advised the Council that the police department is short three cars currently and there are currently funds in the capital fund for more police cars.

Council Chair Pender asked what the price difference would be if the police department was supplied ten cars instead of the seven that was budgeted. He doesn't think that it is a good thing to be using line cars.


Mr. Roosendaal said it would cost about another \$100,000 to add three more cars.

Council Member Kindred asked for an updated report on all of the cars for the City with a breakdown for each department.

The meeting adjourned at 10:13 p.m.



Ben Pender, Council Chair



Craig D. Burton, City Recorder

**Baird & Helm Medians
South Salt Lake City**

Landscape & Irrigation Cost Estimate

January 5, 2017

NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	AMOUNT
1	MOBILIZATION (7%)	LUMP	1	\$13,348.10	\$13,348.10
2	TRAFFIC CONTROL	LUMP	1	\$1,000.00	\$1,000.00
3	ADDITIONAL CURB CUTS	EACH	13	\$500.00	\$6,500.00
4	DEMO	CU. YD	688	\$30.00	\$20,628.89
5	ROUGH GRADING	SQ. FT	18566	\$0.50	\$9,283.00
6	WATER POC/ METER	LUMP	1	\$5,000.00	\$5,000.00
7	PRESSURIZED IRRIGATION SYSTEM (DRIP)	SQ. FT	18566	\$1.50	\$27,849.00
8	IRRIGATION CONTROLLER (BATTERY)	LUMP	1	\$1,000.00	\$1,000.00
9	CONTRACTOR FURNISHED TOPSOIL (MIN. 12")	CU. YD	688	\$25.00	\$17,190.74
10	PLANT - NO.1 CONTAINER	EACH	813	\$12.50	\$10,162.50
11	PLANT - NO.5 CONTAINER	EACH	512	\$40.00	\$20,480.00
12	PLANT - 2 INCH CALIPER	EACH	39	\$350.00	\$13,650.00
13	PLANT - 2-1/2 INCH CALIPER	EACH	29	\$400.00	\$11,600.00
14	VEGETATION ESTABLISHMENT PERIOD	LUMP SUM	1	\$10,168.98	\$10,168.98
15	LANDSCAPE BOULDERS	EACH	100	\$250.00	\$25,000.00
16	ROCK MULCH (MIN. 3" DEPTH)	CU. YD	172	\$65.00	\$11,173.98
	SUBTOTAL (without Mobilization):				\$190,687.09
	SUBTOTAL (with Mobilization @ 7%):				\$204,035.19
	CONTINGENCY (10%):				\$20,403.52
	TOTAL ESTIMATE:				\$224,438.71