

CITY OF SOUTH SALT LAKE
CITY COUNCIL WORK MEETING

COUNCIL MEETING

Wednesday, June 1, 2016
6:00 p.m.

CITY OFFICES

220 East Morris Avenue #200
South Salt Lake, Utah 84115

PRESIDING
CONDUCTING

Council Vice-Chair Shane Siwik
Council Vice-Chair Shane Siwik

COUNCIL MEMBERS PRESENT:

Sharla Beverly, Mark Kindred, Portia Mila, Ben Pender,
Kevin Rapp and Shane Siwik

COUNCIL MEMBERS EXCUSED:

Debbie Snow

STAFF PRESENT:

Mayor Cherie Wood
Charee Peck, Chief of Staff
Lyn Creswell, City Attorney
Ron Morris, Fire Chief
Terry Addison, Deputy Fire Chief
Kyle Kershaw, Finance Director
Mont Roosendaal, Public Assets Director
Mike Florence, Community and Economic Development Director
Sharen Hauri, Urban Design Director
Craig Burton, City Recorder
Paula Melgar, Deputy City Recorder

OTHERS PRESENT:

See attached list.

Matters for Discussion

The Council moved to Discussion item 4 on the agenda.

- 4. SSL Chamber of Commerce discussion and Planning Department budget discussion – Mike Florence.** Community and Economic Development Director, Mike Florence, reviewed two documents with the Council. One was the 2014 Chamber contract with the City. The second was the City-Chamber Business Plan. Both documents are attached to these minutes and are incorporated by this reference.

South Salt Lake Chamber of Commerce President and CEO, Gary Birdsall, reported that about 300 of the 2100 business in South Salt Lake are members of the Chamber.

- 1. Unified Fire Authority presentation and discussion.** Unified Fire Authority Fire Chief, Michael Jensen reviewed a presentation with the Council. A copy is attached and incorporated by this reference. He reviewed where ambulances would be placed, what level of EMT would be at each station and response times for each station. The amount of service provided would be equal to the amount the City can pay which is assumed to be \$940,000. All South Salt Lake Ambulance people could be moved to UFA at the same rank they currently have and none would lose their job.

Council Member Siwik thought the City would pick up one more ambulance if they went with UFA,

Chief Jensen said it would stay pretty much status quo. The assumption is he will have \$940,000 to be able to provide the same level of service to South Salt Lake, meaning two ambulances for the City.

Council Member Siwik suggested if everything is a wash, then what they are looking at is UFA is basically willing to take the ambulance service for the revenue that it brings in.

Chief Jensen agreed, and with that would be the service that comes along with the revenue which would be a paramedic, and ambulance at Station 41. He would make Station 101 a paramedic ambulance and they would go to BLS ambulance at Station 43. The one at 43 would be a part-time or a mixture of part-time full-time. It would all depend on the dollars coming in.

Council Member Siwik said that the City gains service and avoids a subsidy to the Ambulance Enterprise fund every year.

Chief Jensen said he doesn't want to say they will gain service. They are still going to keep three ambulances in the same area. They wouldn't have to pay a subsidy for ambulance service and the costs to refurbish the ambulances. Those would be the two savings they would get and, they would basically keep the same level of service.

Council Member Kindred asked if UFA contracts with any other municipalities for just ambulance service.

Chief Jensen said no. South Salt Lake would be the only one. And the only reason they are entertaining it is the location of their Station 101 to the City. It can help with efficiencies for both of them because of the proximity of Station 101.

Currently Stations 41 and 43 have paramedic ambulances. In UFA's proposal the part-time ambulance at 43 would not be able to be staffed with paramedics every day. The reason he is here is because of proximity and there is only \$940,000 and the Council doesn't want to spend any money out of the General Fund. If those are the right assumptions he needs to live with in that \$940,000 budget. He would love to have full-time people and have everyone be paramedics but what drives that is the \$940,000.

Chief Jensen advised the Council that they are getting some revenue from the ambulance service to help pay for firefighters. The key is, if they want to keep firefighters on fire apparatus he will tell them not to get out of the ambulance business. At least they are getting some money in. He would tell them if they contract with UFA and say they have to live within \$940,000, he will live within \$940,000, but if they want four handed guys on all of their apparatus, which he would love, have some money coming in. Don't walk away from the ambulance completely because that means no revenue when they will still have expenses. If they are going to give Chief Morris firefighters and then outsource ambulance he would tell them don't do it because they will be in the hole a lot more if they do that.

Council Members Siwik, Rapp, Pender and Kindred expressed interest in seeing an in depth financial presentation from UFA.

- 2. Valley Journals presentation and discussion.** Brian Scott, owner of the City Journals, reported that he bought the paper about three years ago from the Peterson Family. The paper currently covers fourteen cities in the valley. Their paper covers four distinct coverage areas in each journal; education, sports, government, and local life. Their purpose is to build community and inform the public on what is going on around them.

What they charge the City would only be a portion of the costs, the City will still need a staff member to aggregate all the information and put it together into a process for them. They will design it and lay it out and then give someone in administration approval to look through it. They will give the City more coverage going directly through the mail. Even though they are contracted with cities, no one from the city tells them what they are going to write or what they will do. They have an editorial committee that will decide what stories to write and how to write them. But, in general, they try to look for the stories that bring communities together and not divide them. To get the same amount of content the City currently has would be in the mid \$20,000 mark.

There was a lengthy discussion on advertising in the paper, the amount of space the City would get in their inset, the length of the contract, and the history of the City Journals. They would hire three to six writers to cover South Salt Lake. They cover roughly twelve to fifteen stories a month and fill the rest with ads. The City would have a four page insert that they design and control and there are typically no ads in the City's section.

The Council took a break 8:00 p.m. and resumed at 8:09 p.m.

In regards to the ambulance service presentation, City Attorney, Lyn Creswell, informed the Council that the City's municipal code requires an RFP process for a service contract. If they are going to contract for services they need to consider what their own ordinance requires regarding advertisement, review and screening, and possible proposals from other agencies that can support what they are trying to achieve. The Council and administration will need to work together to come up with

the parameters of what they want to achieve and accomplish and then invite others to bid as well. There are other neighboring cities, Salt Lake City and West Valley City that may want to bid on the ambulance services for some of the same reasons Unified Fire is. Also, West Valley City went through this process about four years ago and allowed their Fire Department to bid on the RFP. It allowed some comparisons between existing operations and potential bidders.

- 3. Salt Lake County Animal Services presentation and discussion.** Salt Lake County Animal Services Director, Talia Butler, and Associate Director, Michelle Roach, reviewed a presentation on the County Animal Services with the Council. A copy of the presentation is attached to these minutes and incorporated by this reference.

Council Member Rapp asked if they deal with skunks and raccoons.

Ms. Butler explained that they don't handle them but they have a contract with USDA. It would be a side contract with USDA.

Council Member Pender asked about call outs after hours.

Ms. Butler said that call out is two down from 10:00 p.m. 7:00 a.m. and is all priority one calls. Anything from a dog running at-large and beyond would be a call out.

Council Member Pender asked how they handle law enforcement calls after hours.

Ms. Butler said any agency assist is considered a priority one call and they go.

Council Member Pender asked about the safe haven program.

Ms. Butler said they do have one and explained how it works.

Council Member Siwik asked what services are free to the community.

Ms. Butler said free microchip, vaccinations, including rabies, low income sterilization, school visits, and outreach.

Council Member Siwik asked about having competing ordinances.

Ms. Butler said it makes things much easier to enforce if the ordinances are the same and the fees are consistent but they aren't deal breakers to contract with the County.

Council Member Siwik asked if the City contracted with the County would the City employees be able to be absorbed by the County.

Mr. Butler said they would.

Animal Control Supervisor, Debbie Pedersen, explained to the Council that the City Animal Services offer free microchip with a cat's first year license. Also, those

animals that are able to go through the Broadview Clinic get vaccinations, and sterilizations. They are also on call 27/7 365 days a year through a contract with Advanced Veterinary Care. They also have a donation fund for animal care and welfare. If an animal does need continued care that comes back to the shelter they have supplies. Staff members also have expertise to take care of the animals. They also have the knowledge and capability to take care of wild life and exotic animals.

- 5. Discussion regarding obtaining City Council Attorney.** Council Member Siwik explained that the Council has had discussion about having their own legal counsel. There have been times where it's been felt that the City Attorney, appointed by the Mayor, may have some conflicts with the Council. They put out an RFP and received ten proposals. That is where they are currently. Three weeks ago there was a straw poll taken by the Council on whether to move forward or not and it was a 4-3 vote to continue.

City Attorney, Lyn Creswell, reviewed the things his office does the Council. The obvious ones are preparation of ordinances and resolutions. There can be a lot of legislative research for those. The one thing they do a lot of for the Council is on the property side. Any encumbrances, decisions regarding acquiring or leasing is a Council function. There is enough property activity going on that he can spend a significant portion of his time dealing with real property transactions and activities. Many of the City staff is under the Mayor's direction but at the Council's request prepare materials to be brought in from of them. It would be helpful for the Council Attorney and Mr. Creswell to sit down and determine how they will share their responsibilities and report that back to the Council and the Mayor.

Council Member Beverly said the a business owner tried to contact the Assistant City Attorney regarding some changes to the City ordinance for microbreweries and she was hesitant to help him and it struck her that maybe the Council is moving in a direction too fast. She wondered if they could see the outside counsel more as a consultant role and the city attorney's continue to work with staff and help with ordinances that come before the Council and they seek out a consultant when they might not be sure about something or need more of a voice on something.

Mr. Creswell said he feels like it would be helpful to have a dedicated attorney that works with the Council on land use issues. Another option would be to have the City Council attorney take on everything and the City Attorney's Office just step back. Because of what happened in March that is what he and the assistant attorney did. They felt strongly the Council communicated to them that they didn't want them to be their attorney so they stepped back.

Council Member Siwik believes that is a good reason to speed up the process. He thinks the next step is to go through an interview process and figure out who they are comfortable with.

Mr. Creswell suggested the Council needs to feel comfortable with their attorney and then give them as much or as little direction as they want and then communicate back

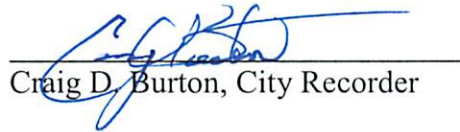
to the City Attorney's Office what they need from them. Right now the Council has told them they don't want anything and that is difficult for them but at the end of the day they may want something from them and if they can work with the Council's attorney he thinks they can arrive at where they need to be.

After discussion the Council decided to that Council Members Beverly, Pender and Siwik would review the proposals and screen them down to five to be interviewed.

Meeting adjourned at 9:39 p.m.



E. Shane Siwik, Council Vice-Chair



Craig D. Burton, City Recorder

June 1, 2016

CITY COUNCIL - WORK MEETING
LIST OF ATTENDEES

<u>NAME</u>	<u>ADDRESS</u>	<u>REPRESENTING</u>
BLAINE DAIMAZU	2600 SO MAINE ST	SO. S. L. F. D.
Brian GARN	2600 S. Main St	SO. S. L. F. D.
Jared Christensen	2600 S main st	SO. S. L. F. D.
Carlton Christensen	2600 S. MAINE ST	SO. S. L. F. D.
Joc Anderson	358 Vidus Ave	SELF
Miki Ishida	2600 S. Main St	SO SCLFD
Q Addison Christensen	2600 S. Main St.	SO SCLFD
K Robertson	2600 So Main St	SO SCLFD
LAYNE SCHOENFELD	2600 SO. MAIN ST	SSLFD
Chms Wood	2600 So. Main St.	SSLFD
DAVID LARSEN	2600 SO. MAIN ST.	SSLFD
Cory Tueller	2600 So Main St	SSLFD
Trevor McGandy	2600 S. Main St	SSLFD
JUSTIN LEVITT	2600 S MAIN ST	SSLFD
Kyle Kershaw	220 E Morris	ADMIN
LYNDIE HAVOK	2600 S. Main St.	SSLFD
SHANE CONRAD	2600 S. MAIN ST	SSLFD
Eric Sloan	2600 S Main	SSLFD
ROB HIXSON	2600 S MAIN	SSLFD
MARK BRASS	"	"
Ricardo Rosado	2274 S 6000	ULLV
David Wirthlin	" "	Animal Services